



## REELTIME PRIVACY STATEMENT

Reeltime Corporate Audio is committed to:

- 1) Protecting the personal information you give us
- 2) Telling you how we use the information we gather about you
- 3) Getting your consent to our disclosure of your personal information.

Our privacy policy is set out in detail below. Any changes to this policy will be posted here.

- We want to offer you a service which you want to use. We may use information about you to help us customise our site to improve its usefulness to you.
- We compile anonymous records of user trends which we may make use for ourselves, or pass to our associated companies or to unconnected parties.

What information do we collect?

- We may collect information from you when you fill in an application form for any of our services. The type of information we will collect includes, for example, your name, mailing address, e-mail address, telephone numbers.

Our promise to you

- We will ensure that your data is stored securely and to prevent unauthorised access.
- Our website provides links to web sites not operated by us or by companies associated with us. We take no responsibility for the use of any information about you which is collected as a result of your use of these web sites and this privacy policy does not extend to any web site operated by anybody other than us.

Disclosing your information

- We will not supply your personal information to third parties for their direct marketing activities.
- We may disclose details about use of our website to other business partners e.g. to demonstrate patterns of use to assist our own marketing purposes. The information we pass on will not include any personal information by which you may be identified.
- All our one off website financial transactions are handled through our payment services provider, PayPal. You should only provide your personal information to PayPal after reviewing the PayPal privacy policy (available at [www.paypal.com](http://www.paypal.com)). We will share information with PayPal only to the extent necessary for the purposes of processing payments you make via our website or telephone. We will not store your financial or credit card details in any form.